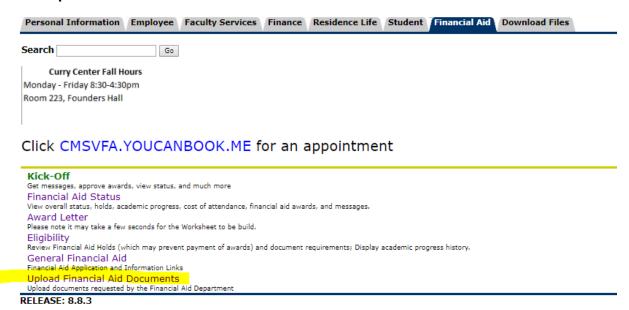
- 1. Log onto Self-Service
- 2. Click on the "Financial Aid" tab
- 3. Select "Upload Financial Aid Documents" link



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The following form will display.

4. Select: Financial Aid for Department



Personal Information	Employee	Faculty Services	Finance	Residence Life	Student	Financial Aid	Download Files			
Search	Go									
Use this form t	o upload 1	files								
What department requested the document? Please select ▼										
What type of document are you uploading? Please select ▼										
Click on the "Chose File" button to select a file for uploading> Choose File No file chosen										
Click on the "Submi	t" button t	o upload the file	e you sel	ected> Su	bmit					
RELEASE: 1.0										
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5. Select one of the following for "Choose File":

- 19-20 2017 W2
- 19-20 Award Letter Signed
- 19-20 Budget Appeal
- 19-20 Dependency Override
- 19-20 Federal SAP Appeal
- 19-20 Institutional Appeal
- 19-20 Non Tax Filer Form
- 19-20 Special Circumstance
- 19-20 V1 WorkSheet
- 19-20 V4 WorkSheet
- 19-20 V5 WorkSheet
- 20-21 Special Circumstance
- 20-21 2018 W2
- 20-21 Award Letter Signed
- 20-21 Budget Appeal
- 20-21 Budget Appeal
- 20-21 Dependency Override
- 20-21 Institutional Appeal
- 20-21 Non Tax Filer Letter

20-21 Selective Service

20-21 Unusual Enrollment Form

20-21 V1 Work Sheet

20-21 V4 Work Sheet

20-21 V5 Work Sheet

2017 Child Support Paid

2017 PAR IRS Tax Return Trans.

2017 SNAP Benefits Letter

2017 STU IRS Tax Return Trans.

2018 IRS 1040 Tax Return

2018 IRS Par 1040 Tax Return

2018 IRS Stu 1040 Tax Return

2018 IRS Tax Return Transcript

External Scholarship Form

High School Completion (ATB)

Institutional Appeal Support

Loan Default Cleared Letter

NYCHA Financial Aid Form

Parent PLUS Reduce/Cancel Form

Resident Alien Card

Return to Lender Form

Signed Social Security Card

Signed U.S. Passport

Unemployment Benefits Letter

Unusual Enrollment Support

6. Submit.

7. Confirmation of Submitted Document is displayed on Self-Service

Personal Information	Employee	Faculty Services	Finance	Residence Life	Student	Financial Aid	Download Files
Search	Go						
Your file has been up Please allow up to 5 Continue to Self-Serv	business	days for materia	als to be	tracked into t	he syster	n as this is a	manual process.
RELEASE: 1.0	nanv ID ai	nd its affiliatos					