



COLLEGE OF
MOUNT SAINT VINCENT

OFFICE OF THE PRESIDENT

December 20, 2021

Dear Administrators and Staff,

As we approach the Christmas holidays, the spike in COVID-19 cases among vaccinated and unvaccinated people continues to surge in our area and across the country. Out of an abundance of caution for health and safety, I send this message today to share our plans for the next few weeks out of care and concern for the Mount community.

College offices will close at 2 p.m. starting December 23, 2021 and re-open on January 4, 2022. Between the dates of Tuesday, December 21, 2021 and Tuesday, January 18, 2022, in an effort to mitigate the current surge in cases among our community, administrators and staff whose work can be performed remotely will move to a remote work model. Your supervisor and area Vice President will communicate with you regarding the need for a presence in your offices on campus in a reduced capacity, where it is necessary to ensure that our work continues uninterrupted during this time.

Essential staff will be required to report to campus per their normal work schedules. Staff with questions about these arrangements are to speak with their supervisor or appropriate Vice President.

We are planning for **required** testing on campus for all employees, regardless of vaccination status, when we fully resume in-person work on Tuesday, January 18 for all administrators and staff, and Wednesday, January 19 for faculty returning for All College Day. As details are finalized, you will receive an update on these plans.

Our plan for the Spring 2022 semester remains unchanged, with students returning to campus for in-seat classes beginning on Monday, January 24. Residential students will move back on campus the weekend prior to classes starting.

In signing off, I wish you a very Merry Christmas and Happy New Year and thank you for your commitment to the health and safety of our community. Please continue to *mask up*, *wash up*, and *back up* over the weeks ahead, so you can be well, be safe, and enjoy the holidays with loved ones and friends!

Susan R. Burns, Ph.D.
President