

Student Name: \_\_\_\_\_ = ID: \_\_\_\_\_

**Advisor Acknowledgement:** I have reviewed the student's  degree audit,  academic history,  the below listed calculations,  SAP appeal letter, and  collaboratively created an academic plan to best serve the student's educational needs. My signature below indicates that: =

I support the above named student's appeal for reinstatement of financial aid eligibility per the terms outlined in the academic plan set forth on this sheet.=

I do not believe that the student meets the qualifications for an appeal at this time.=

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_ =

**Student Acknowledgment:** By signing below, I agree to adhere to the terms of this academic plan to retain my eligibility for federal and institutional aid, and I acknowledge that I understand that failure to follow and meet the terms as outlined in this contract will result in the forfeiture of financial aid eligibility for such aid. I also understand and acknowledge that once I have lost eligibility for financial aid, I may have my eligibility reinstated by successfully completing sufficient credits to meet SAP standards without the assistance of financial aid programs and I must notify the Office of Financial Aid once the credits have been completed. =

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_ =

**For Advisor Use Only:**

<b>Program of Study:</b> _____		<b>Level (circle one):</b> = <b>UG</b> = <b>GR</b> =	
<b>Cumulative GPA:</b> _____	<b>Overall Credits Attempted:</b> _____	<b>Overall Credits Earned:</b> _____	<b>Credits Left to Complete Program:</b> _____
<b>67% Completion Ratio:</b> If completion ratio is less than 67%, calculate the number of credits the student must pass in order to earn a 67% cumulative completion ratio. =			
$\frac{\text{Earned}}{\text{Attempted}} \times 100 = \text{\% Credits Earned:}$ _____		<b># of Earned credits needed to reach 67%:</b> _____ =	
<b>150% Rule Calculation:</b> Total of overall credits attempted, plus credits left to complete program, cannot exceed the maximum attempted credits allowed as calculated below. =			
<b>Credits required to complete program:</b> _____	<b>Maximum attempted credits allowed:</b> _____	<b>Credits Attempted:</b> _____ + <b>Credits Left:</b> _____ = _____	
<b>Target GPA Calculation:</b> = GPA needed to make SAP at plan completion (check one): =		<b>GPA Required during Appeal Period in order to regain SAP:</b> _____	
<input type="checkbox"/> = 0-29 Att Crs. (BA/BS) =	1.70 GPA =	<b>No. of Credits Needed During Appeal Period:</b> _____	
<input type="checkbox"/> = 30-59 Att Crs. (BA/BS) =	1.85 GPA =		
<input type="checkbox"/> = 60+ Att Crs. (BA/BS) =	2.00 GPA =		
<input type="checkbox"/> = 1 or more Attempted credits (GR) =	3.00 GPA =		

Official Use Only

<b>FINAL DECISION</b>	<b>APPROVER:</b> _____	<b>DATE:</b> _____
<b>YES NO</b> _____	<b>Terms</b> _____	<b>Credits</b> _____ <b>Min GPA</b> _____

Student Name: \_\_\_\_\_ = ID: \_\_\_\_\_

The student is required to follow the academic plan outlined below in order to receive federal, state and institutional assistance. The student’s progress will be reviewed each semester. Failure to adhere to the terms of this academic plan will jeopardize the student’s eligibility for federal and institutional assistance. =

**Academic Plan Outline =**

Plan Length:  1 Term  2 Terms  3 Terms First Term of Plan: \_\_\_\_\_

- Student must pass all courses for which s/he registers (i.e. student may not receive an F, FW or I)=
- Student may not withdraw from any course without approval of his/her academic advisor or Dean
- Student must earn an overall term GPA of \_\_\_\_\_ (Term 1) \_\_\_\_\_ (Term 2) \_\_\_\_\_ (Term 3)=
- Student may only register for a maximum of \_\_\_\_\_ credits per term=
- Student must register for the courses listed in the Detailed Course Schedule below: =

**Detailed Course Schedule**

Term 1: \_\_\_\_\_ =

CRN =	Section =	Course Name =	Meeting Time =	Campus =	Credits =
<b>TOTAL CREDITS: =</b>					

Term 2: \_\_\_\_\_ =

CRN =	Section =	Course Name =	Meeting Time =	Campus =	Credits =
<b>TOTAL CREDITS: =</b>					

Term 3: \_\_\_\_\_ =

CRN =	Section =	Course Name =	Meeting Time =	Campus =	Credits =
<b>TOTAL CREDITS: =</b>					