



2021-2022 Verification Worksheet (V4)

Your application was selected by the U.S. Department of Education for review in a process called "Verification". The Office of Financial Aid must compare your FAFSA with the information you provide on this worksheet and other financial documents. If there are differences between your application information and the documents you submit, your application may need to be corrected. **The Office of Financial Aid cannot make any federal financial aid payments available to you or process a student loan request until all verification requirements have been met and the necessary corrections have been made.**

Next Steps

1. Complete all sections and sign this worksheet.
2. Return all requested documents by uploading through SLATE or [Self-Service](#).

A. Student Information (Please Print)

_____		_____	
Last name	First name	M.I.	CMSV ID #
_____		_____	
Address (include apt. #)		Date of Birth (mm/dd/yyyy)	
_____		_____	
City	State	Zip Code	Phone # (include area code)

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B. High School Completion

Provide **ONE** of the following documents that indicate the student's high school completion status:

- A copy of the **official high school transcript**. Must have the graduation date.
- A copy of the student's **GED certificate** or **GED transcript**.

If home schooled , provide **a copy of the credential** if state law requires a home schooled student to obtain a secondary school completion other than a high school diploma or recognized equivalent.

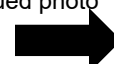
- If home schooled and the state law does not require a home schooled student to obtain a secondary school completion credential. Provide a transcript or the equivalent signed by the students' parent or guardian that lists the secondary school courses the student completed and the documents the successful completion of a secondary school education in a homeschool setting.*

C. Identity & Statement of Educational Purpose

Students have to provide proof of his/her Identity by by presenting a valid government-issued photo identification (ID) such as, but not limited to, a driver's license, other state-issued ID, or passport. You may choose option **A** or **B**.

A. You may provide the proof by bringing the original document to the Office of Financial Aid and present an unexpired government issued photo identification. Financial Aid Professional who accepted document _____ Date ____ (attached annotated copy)

or
B. If you are unable to present the document in person. You may provide a copy of the unexpired government-issued photo identification that is acknowledged with the notary statement below.

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Notary's Certificate of Acknowledgement

State of _____ City/County of _____

On (date), _____, before me (notary name), _____

personally appeared (student name) _____, and provided to me on the basis of

satisfactory evidence of identification (type of ID) _____ to the above-named person who signed the foregoing instrument.

WITNESS my hand and official Notary Signature _____

Seal

Statement of Educational Purpose

The student must sign, in the presence of the institutional official, the following:

I certify that I _____ (Print Student's Name) am the individual signing this Statement of Educational Purpose and that the Federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending College of Mount Saint Vincent for 2021–2022.

Student Signature Date

D. Certification

By signing this worksheet, I [we] certify that all the information reported on this worksheet is complete and correct. If dependent, *at least one parent must sign.* **Warning: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.**

Student Signature Date

Parent Signature (dependent student) or Spouse Signature Date

Office Use Only	
Verification completed by: _____	
Authorized Signature	Date