



Luis A. Zayas  
Director for Campus Safety and Security

# College of Mount Saint Vincent

## VEHICLE REGISTRATION FORM

Office for Campus Safety and Security • Maloney Center • 718.405.3722

Permit distribution is by **APPOINTMENT ONLY**.  
The following documents **MUST** be electronically  
uploaded to Security prior to your appointment:

1. CMSV Student or Employee ID
2. Receipt of payment from Student Accounts
3. Vehicle Registration
4. Vehicle Insurance
5. Driver's License

**PARKING PERMIT #:**

\_\_\_\_\_

**LOT:**

\_\_\_\_\_

**1** Please fill out the information in sections 1, 2, and 3:

DATE:		COLLEGE ID #:	
LAST NAME:		FIRST NAME:	
HOME PHONE:		CELL PHONE:	
VEHICLE YEAR:	MAKE:	MODEL:	COLOR:
LICENSE PLATE:	STATE:		

**2** Check all that apply:

- UNDERGRADUATE
- GRADUATE
- CONTINUING EDUCATION
- COMMUTER
- RESIDENT
- ALUMNAE HALL
- AQUINO HALL
- MASTRONARDI HALL
- MARILLAC HALL
- SETON HALL
- SPELLMAN HALL
- FACULTY
- STAFF
- ADMINISTRATOR

**3** Please read and sign:

*Parking and operating a motor vehicle on the College of Mount Saint Vincent campus is a privilege. It is the individual's responsibility to ensure that his or her vehicle is parked and operated in compliance with all College regulations. The acceptance of parking privileges and the presence of any vehicle on campus represents the motorist's agreement that the College is in no way liable for personal injury, death, damage, lost or stolen vehicle or lost or stolen parts or contents within the vehicle.*

*I understand that only resident students with residence hall permits are allowed to park in the lot specified, with the exception of reserved spots. All other students with permits may park in the Villa Lot. Parking is prohibited in fire lanes, grass areas, in front of hydrants, along roadways, or reserved spots including handicap parking, unless authorized. All permits must be clearly displayed on rear view mirrors. If there is a situation in which I am unable to locate a parking spot, I may contact the Security Department at (718) 405-3434 and request a Security Supervisor to assist in locating a parking spot. Parking permits may not be transferred, loaned, or borrowed. Violations of parking regulations will result in the issuance of summonses, booting, or the vehicle being towed off campus at my expense.*

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
ADMINISTRATION SIGNATURE

\_\_\_\_\_  
DATE