

UNIVERSITY OF MOUNT SAINT VINCENT

2024-2025 Verification Worksheet (V1)

Your application was selected by the U.S. Department of Education for review in a process called "Verification." The Office of Financial Aid must compare your FAFSA with the information you provide on this worksheet and other financial documents. If there are differences between your application information and the documents you submit, your application may require correction. **The Office of Financial Aid cannot make any federal financial aid payments available to you or process a student loan request until you meet all verification requirements, and the necessary corrections are made.**

Next Steps

- **On the FAFSA, make sure all contributors gave consent for data sharing between the IRS and Federal Student Aid.** All individuals who contribute information to the FAFSA (contributors), including students, spouses (if married), and parents (if dependent) **MUST** provide consent on the FAFSA to allow the IRS to share their tax information with Federal Student Aid via the Direct Data Exchange (FA-DDX), if eligible.
- If a contributor to the FAFSA is not eligible to have their tax information shared via the FA-DDX, they must submit a **2022 Tax Return Transcript** from the Internal Revenue Service or a **signed copy of the 2022 Federal 1040 Tax Return Form** to the school. Contributors may order a 2022 Tax Return Transcript online at <https://www.irs.gov/individuals/get-transcript>.
- Complete all sections and sign this worksheet **in ink**.
- Upload this document through SLATE or [Self-Service](#).

A. Student Information (Please Print)

Last Name		First Name	Middle Initial	UMSV ID #
Address (include apt. #)			Date of Birth (mm/dd/yyyy)	
City	State	ZIP Code	Phone # (incl. Area code)	

B. Family Information (Please Print)

PLEASE READ THESE INSTRUCTIONS CAREFULLY. The rules for family size on the FAFSA have changed.

Independent Students: List the people in your family size during the July 1, 2024 to June 30, 2025 award year. Include yourself, your spouse (if you are married but not permanently separated), and include your children **IF** they live with you (except for temporary absences such as college enrollment, military service, illness, injury, etc.) **AND** they receive more than half of their financial support from you **AND** they will continue receiving more than half their support from you during the award year. Include other people in your family size **only** if they live with you **AND** you provide more than half their financial support **AND** will continue to provide more than half their financial support through June 30, 2025.

Dependent Students: List the people in your parent(s) family size during the July 1, 2024 to June 30, 2025 award year. Include yourself, the parent who contributed information to your FAFSA, as well as the current partner or spouse of that parent, if they live in the same home, and other children **IF** they live with your parent(s) (except for temporary absences such as college enrollment, military service, illness, injury, etc.) **AND** they receive more than half of their financial support from your parent(s) **AND** they will continue receiving more than half their support from your parent(s) during the award year. Include other people in your parent(s) family size **only** if they live with your parent(s) **AND** your parent(s) provide more than half their financial support **AND** will continue to provide more than half their financial support through June 30, 2025.

Last Name, First Name, Middle Initial	Age	Relationship
		Self

If you need more space, attach a separate page. Note: Office for Financial Aid may require additional documentation.

C. Tax Forms & Income Information (Please Print)

Check here if your and/or your parent(s) taxes **are not required** because IRS tax data was shared with Federal Student Aid via the Direct Data Exchange (FA-DDX).

Check here if you are attaching your **2022 IRS Tax Return Transcript** or a **Signed Copy of 2022 Federal Tax Return (1040)** with its schedules.

Below, please list any person **who did not** or **was not required to** file taxes for 2022 but had income from working. Submit a W-2 for each source of income. **Parents/independent students must also submit a signed and dated statement** certifying: 1) that the individual is not required to file a 2022 income tax return; and 2) that the sources and amounts of earnings, other income, and resources that supported the individual(s) for the 2022 tax year.

Name of Non-Tax Filer in 2022	Name of Employer	Income Amount with W2

D. Certification

By signing this worksheet, I [we] certify that all the information reported on this worksheet is complete and correct. If dependent, *at least one parent must sign*. **Warning: If you purposely give false or misleading information on this worksheet, you may be fined, sentenced to jail, or both.**

Student Signature

Date

Parent Signature (Dependent student) or Spouse Signature (Independent student)

Date